# Access at Home
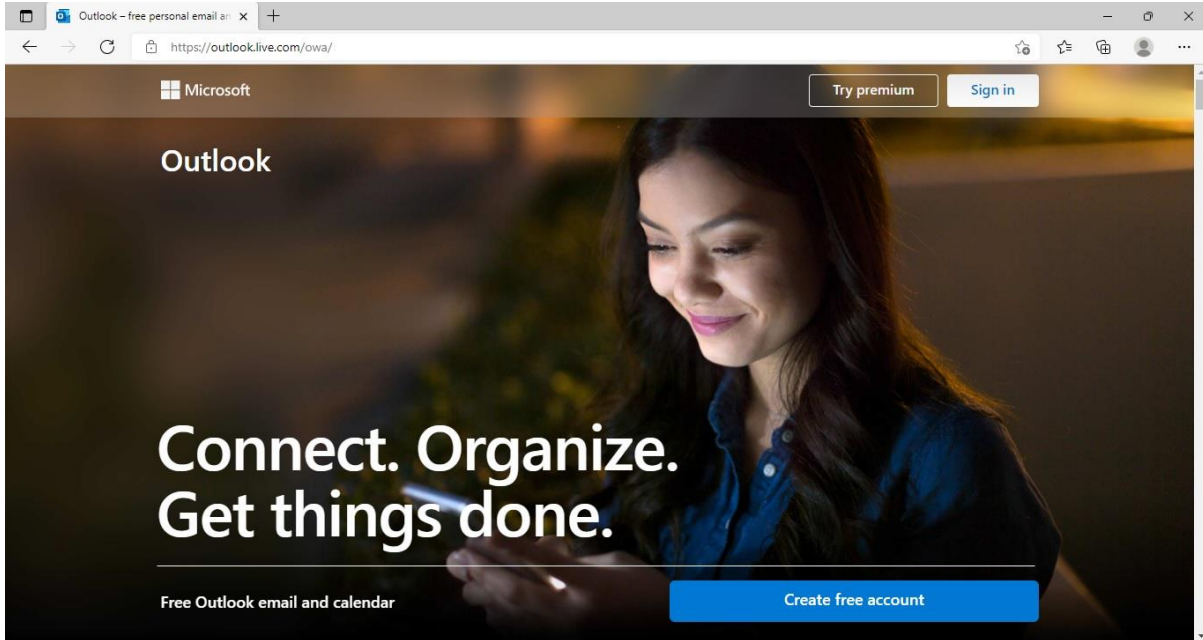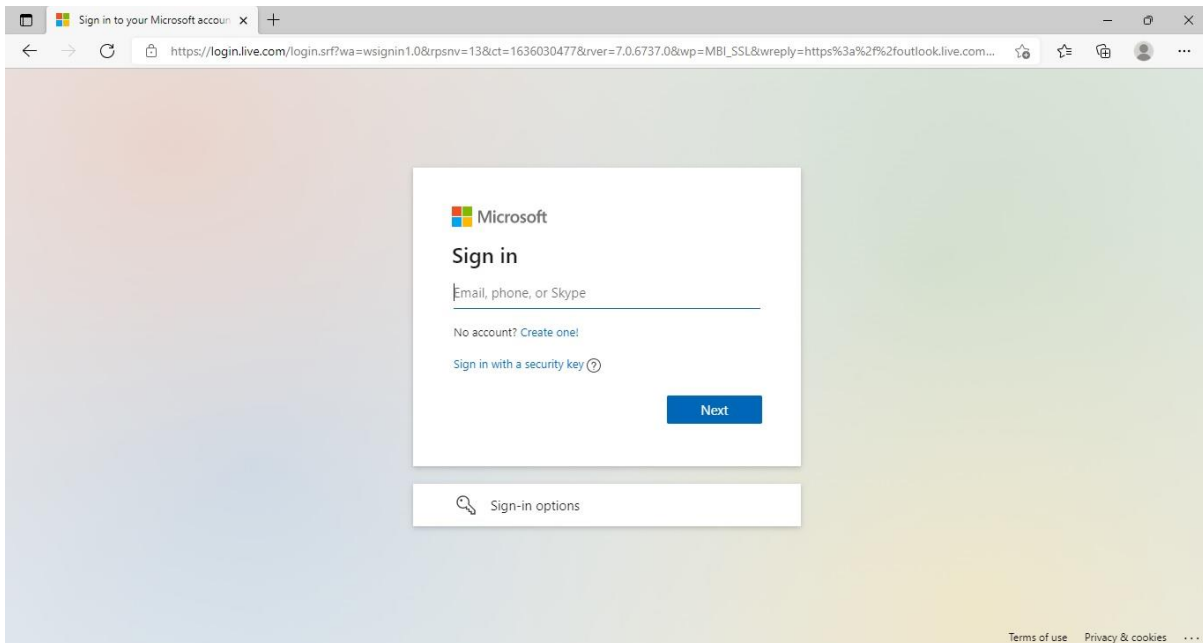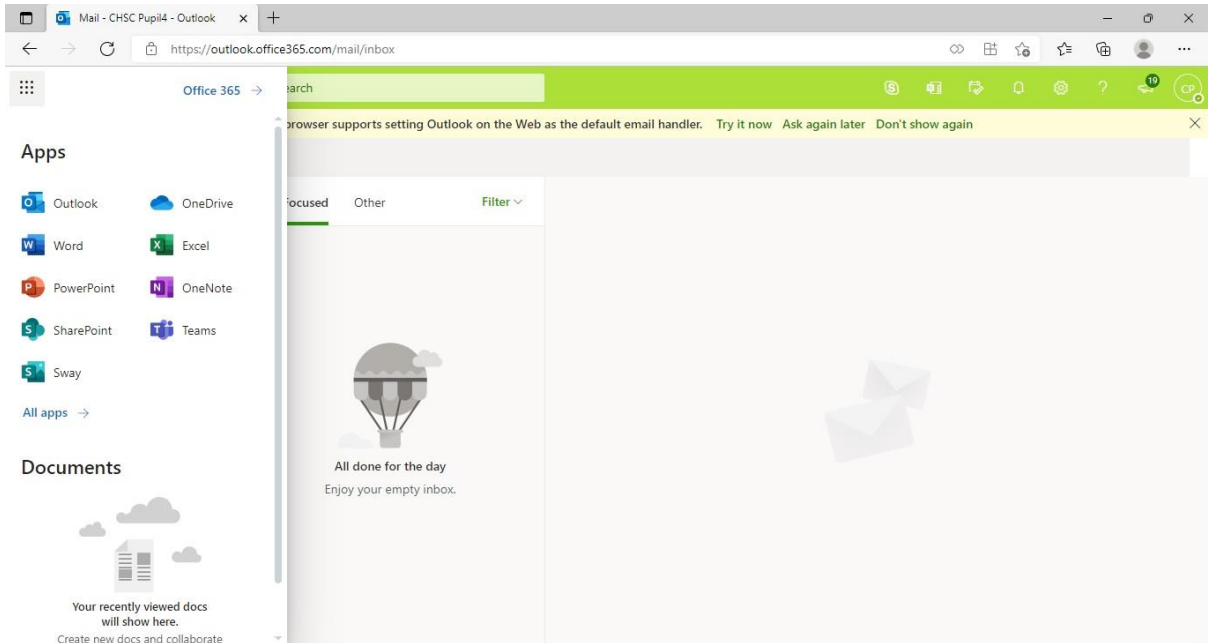
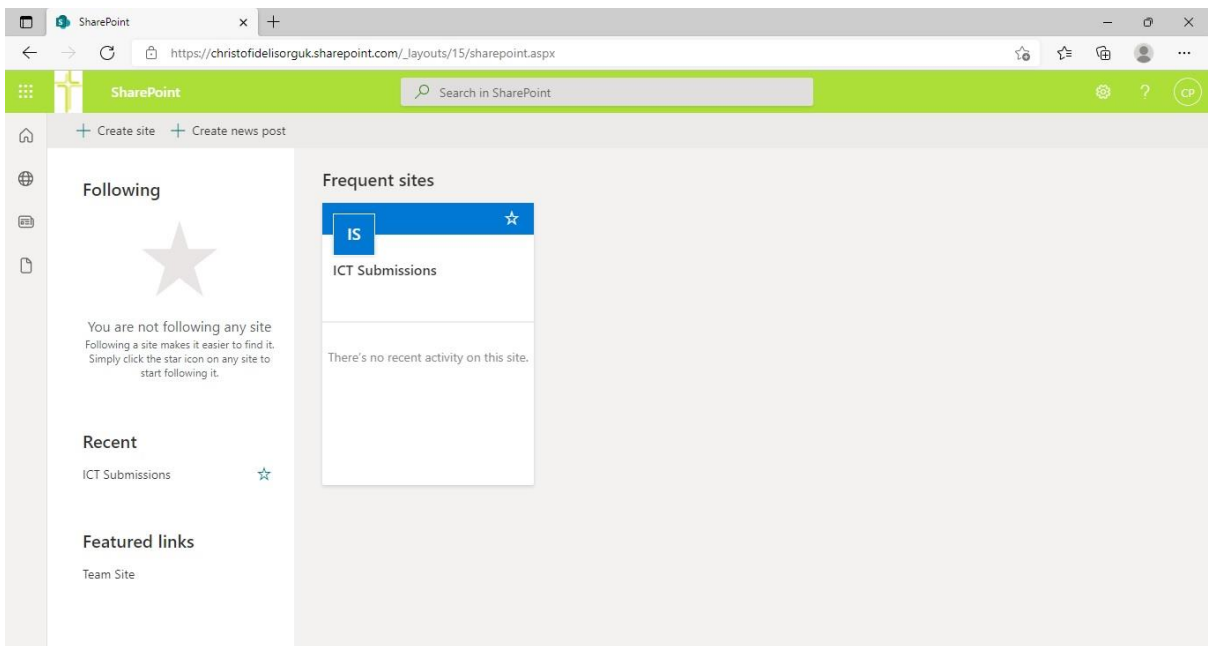- Open a browser (eg Chrome)
- Go to **Outlook.com**



- Click **Sign In**



- Enter your school email address and password. This will bring up your school email.
- To access the X drive for your ICT work, click the 9 dots in the top left

- Select **Sharepoint**



- Select **ICT Submissions** and navigate to your folder.